|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Invoice | | | | | | |
| Date: |  |  | | Due Date: | |  |
| Invoice #: |  |  | | Payment Terms: | |  |
|  | | | |  | | |
| **From:** | | | | **Bill To:** | | |
| [Name/Company Name] | | | | [Client's Name/Company Name] | | |
| [Address Line 1] | | | | [Address Line 1] | | |
| [Address Line 2] | | | | [Address Line 2] | | |
| [City], [State], [Zip Code] | | | | [City], [State], [Zip Code] | | |
| [Phone] | | | | [Phone] | | |
|  | | |  | |  |  |
| Material Description | | | Quantity | | Cost Per Item | Total |
|  | | |  | |  |  |
|  | | |  | |  |  |
|  | | |  | |  |  |
|  | | |  | |  |  |
|  | | |  | |  |  |
| *Materials Tax Rate:* | | |  | | *Materials Total:* |  |
| Labor Description | | | Hours | | Rate/Hour | Total |
|  | | |  | |  |  |
|  | | |  | |  |  |
|  | | |  | |  |  |
|  | | |  | |  |  |
|  | | |  | |  |  |
| *Labor Tax Rate:* | | |  | | *Labor Total:* |  |
|  | | |  | |  |  |
| **Notes:** | | |  | | Subtotal: |  |
|  | | |  | | Shipping: |  |
|  | | |  | | Total Tax: |  |
|  | | |  | | **Invoice Total:** |  |
| Thank you for your business! | | | | | | |