**[A blue and black logo

AI-generated content may be incorrect.](https://www.generalblue.com/)Event Evaluation Form**

### Basic Information

|  |  |
| --- | --- |
| Event Name: |  |
| Date of Event: |  |
| Event Location: |  |

### Overall Experience

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| How satisfied were you with the event overall? | Very Satisfied | Satisfied | Neutral | Dissatisfied | Very Dissatisfied |
|  |  |  |  |  |
| What did you enjoy most about the event? |  | | | | |
| What could be improved for future events? |  | | | | |

### Event Components

Please rate the following aspects of the event. Feel free to customize them according to your event’s specific elements.

**(Rating Scale: 1 = Poor, 5 = Excellent)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Component** | **1** | **2** | **3** | **4** | **5** |
| Registration Process |  |  |  |  |  |
| Event Organization |  |  |  |  |  |
| Venue/Location |  |  |  |  |  |
| Speakers/Presenters |  |  |  |  |  |
| Activities/Entertainment |  |  |  |  |  |
| Food & Beverages |  |  |  |  |  |

### Engagement & Value

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Did the event meet your expectations? | Exceeded Expectations | | Met Expectations | | | Fell Short of Expectations | |
|  | |  | | |  | |
| How likely are you to attend a future event by us? | Very Likely | Likely | | Not Sure | Unlikely | | Very Unlikely |
|  |  | |  |  | |  |

### Additional Feedback

|  |  |
| --- | --- |
| Any additional suggestions? |  |