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| **MONTHLY SCHEDULE AGENDA** |
| Date | Task/Activity | Notes |
| 1st |  |  |
| 2nd |  |  |
| 3rd |  |  |
| 4th |  |  |
| 5th |  |  |
| 6th |  |  |
| 7th |  |  |
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| 22nd |  |  |
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| 28th |  |  |
| 29th |  |  |
| 30th |  |  |
| 31st |  |  |
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