Employee Training Evaluation Form

General Blue

Basic Information

Note: You may leave your name blank if you prefer to remain anonymous. All responses will be treated confidentially.

Name (Optional)	Department/Team	Date of Training	Trainer's Name

Evaluation Criteria

Note: You may modify the rating labels to suit your organization's preference.

Criteria	Excellent	Good	Poor

Learning Outcomes							
What key skills or knowledge did you gain?							
Do you feel confident in applying what you learned?							
☐ Yes	□ No	□ Not Sure					
Suggestions for improvement:							