## **Training Evaluation Form**



## **Basic Information**

Note: You may leave your name blank if you prefer to remain anonymous. All responses will be treated confidentially.

Name (Optional)	Department/Team	Date of Training	Trainer's Name

## **Evaluation Criteria**

Note: You may modify the rating labels to suit your organization's preference.

Criteria	Excellent	Good	Poor

## **Learning Outcomes**

What key skills or knowledge did you gain?				
Do you feel confident in applying what you learned?				
☐ Yes	□ No	□ Not Sure		
Suggestions for improvement:				